

Introducing the Students Courseware Help Block

The Courseware arrives with a **Help** block to assist students while they are becoming familiar with the courseware.

It is suggested that you follow the steps below to help you make the students aware of this resource, and how they, in turn, can use it to work more independently.

Using the Courseware Help Block

1. Locate the **Courseware Help** block.



2. Click on the **Courseware Help** block.

- A new window opens as pictured below.



1. On the left menu, there are links to help **documents (PDF)** and **videos**.
2. In the left navigation bar, click on a **text** link.
 - A **PDF** document is opened. On some browsers it will open within the window, on others it will download into your computer's download folder.

Getting Started - Help

1. [Logging in & Dashboard](#) ▶
2. [Course navigation](#) ▶
3. [Announcements forum](#) ▶
4. [Contact the teacher](#)
5. [Messaging](#) ▶

Blocks - Help

1. [Calendar](#) ▶
2. [Upcoming events](#) ▶
3. [Latest Announcements](#) ▶
4. [Participants](#) ▶
5. [Online users](#) ▶

Course Activities - Help

1. [Assignments](#) ▶
2. [BigBlueButton](#) ▶
3. [Blogs](#) ▶
4. [Choice or poll](#) ▶
5. [Grades](#) ▶
6. [Forum posts](#) ▶
7. [Glossary - Finding Items](#) ▶
8. [Glossary - Adding Items](#) ▶
9. [H5P](#)
10. [SCORM](#) ▶
11. [Wikis](#) ▶

The Calendar Block

The Calendar helps organize activities and events.

Calendar

February 2020

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	

Previous month Next month

Event colour key

- Hide global events
- Hide category events
- Hide course events
- Hide group events
- Hide user events

On the **Event color key**, there are different kinds of events. They appear in different colours.

- **Global:** An event that is posted to everyone on the system. An example is a holiday. These events are marked in green in your calendar.
- **Category:** An event that is posted to a group of courses which are usually at the same local

3. In the left navigation bar, click on a **video** icon. ▶

- **Videos** provide information and practical steps to utilizing courseware features.
- The video will open in the window.

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Avenue

Upcoming events block



The screenshot shows a course page for 'LINC 4 (BD)'. At the top, there is a navigation bar with the 'Avenue' logo and options for 'Watch later' and 'Share'. Below the navigation bar, the course title 'LINC 4 (BD)' is displayed. A central video player is embedded, showing a play button and the text 'The Upcoming Events Block'. To the right of the video player is a small profile picture of a woman. Below the video player, there is a section for 'Canada (LINC 4)' with a Canadian flag icon. At the bottom right, there is a calendar for February 2020.

- These **YouTube** videos are compatible with all browsers & devices.
4. When finished using help, close the **window** or **tab** and continue working on your course.