

# How to Download from a Learner's ePortfolio at Avenue.ca

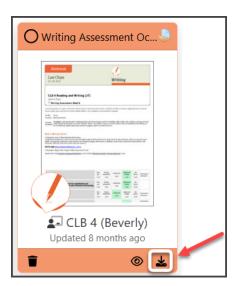
- 1. Log in to avenue.ca.
- 2. Click the **Binder** link in the main menu.



3. Navigate to a student's ePortfolio. (Refer to the help file "How to View a Learner's ePortfolio Contents at Avenue.ca" if needed.)

### **Downloading a Single Artifact**

1. Click the **Download** button on an artifact thumbnail to download a single artifact.



The file will download automatically to the default directory for your browser or a Save file panel will display.

Page 1 of 3 Created on 2023-07-19 1:03:00 PM



## **Downloading Multiple Artifacts**

When you want to download multiple artifacts, first select the artifacts and then click the **Download** button in the toolbar.

1. Click on an artifact thumbnail to select it for downloading. A checkmark appears in the top right corner when an artifact is selected.



2. Repeat this to select all of the artifacts to be downloaded.



Page 2 of 3 Created on 2023-07-19 1:03:00 PM



3. Click **the Download** \_\_ **Items** button in the toolbar.



A .ZIP file will download automatically to the default directory for your browser or a **Save file** panel will display. This zip file uses folders and subfolders to organize the artifacts by skill and the course they were associated with.

Page **3** of 3 Created on 2023-07-19 1:03:00 PM