

Enrolling a Non-editing Teacher into a Course

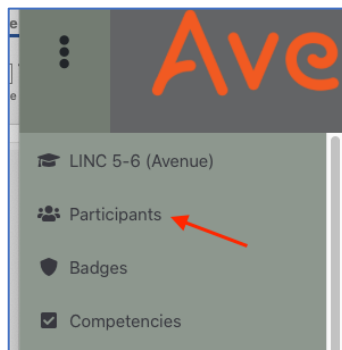
Non-editing teacher status can be given to a student teacher, a peer you wish to share with, or an administrator who requires access to your course.

Non-editing teachers can view the course resources, activities, student work and their grades, but they cannot make any changes to the course.

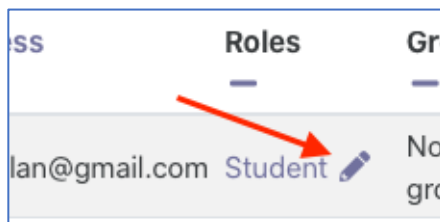
Instructor (non-editing) role is another option which may be useful. For information on it, please see the Help File **Enrolling an Instructor (non-editing) into a Course**.

Follow these instructions to add a **Non-editing teacher**.

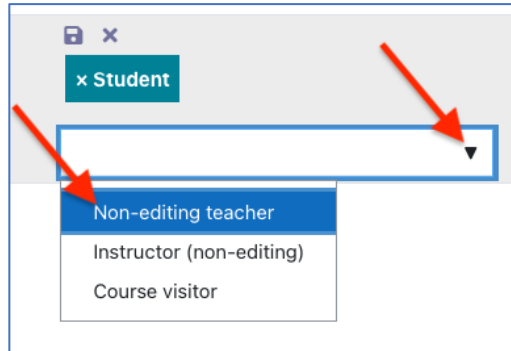
1. Enroll the individual in your course, in the same manner you would a student. Create the ID if required.
2. Click *Participants* in the **Navigation Drawer** on the top right.



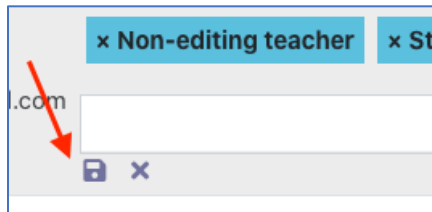
3. Find the individual in your list of Participants.
4. Click the *Edit* pencil icon next to the target participant's Roles.



5. Use the drop-down menu to select **Non-Editing Teacher**.



6. Click the Save icon



The role has been updated.

Roles	Group
Non-editing teacher, Student	No group