

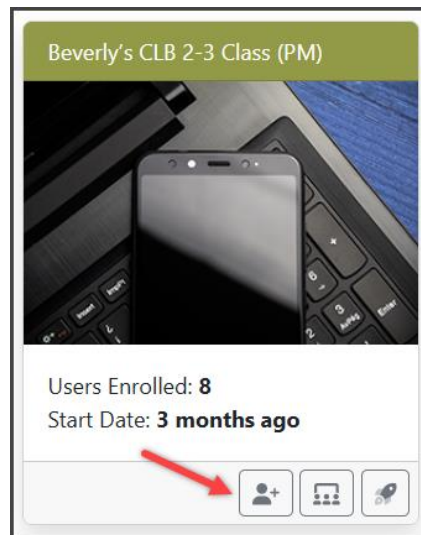
Set up a Mock Student Account

Mock or sample student accounts, allow instructors to view the courseware from a student's perspective. One important aspect of this perspective is to view how learning objects report data to the gradebook. There are two steps to setting up an account. The first is registering a mock student and the second is to enroll that student into your course.

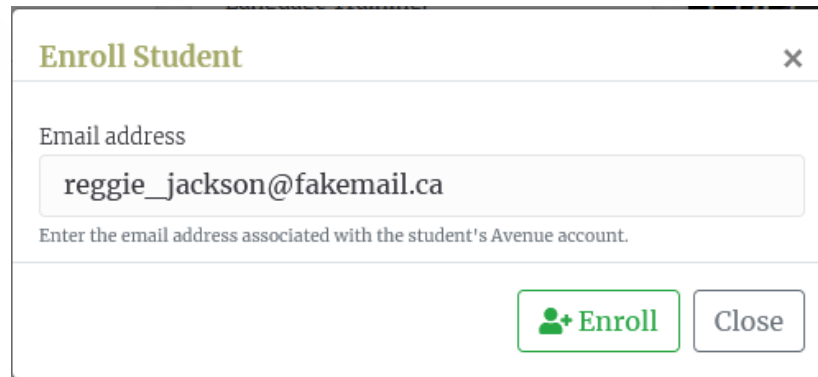
You can use a secondary personal email address if you are interested in viewing forum posts, and other items that would be emailed to students during the courses. Otherwise, it may a better option to use a **New Language Solutions** domain, fakemail.ca for a **Fake email address**.

Register a Mock Student

1. On the **My Home** page, locate your course.
2. Click on the **Enroll a new student** link.



3. In the **Enroll Student** pop-up, type in a personal or **fakemail.ca** address. The prefix is up to you. I used **reggie_jackson** in the example below.




Enroll Student ✕

Email address

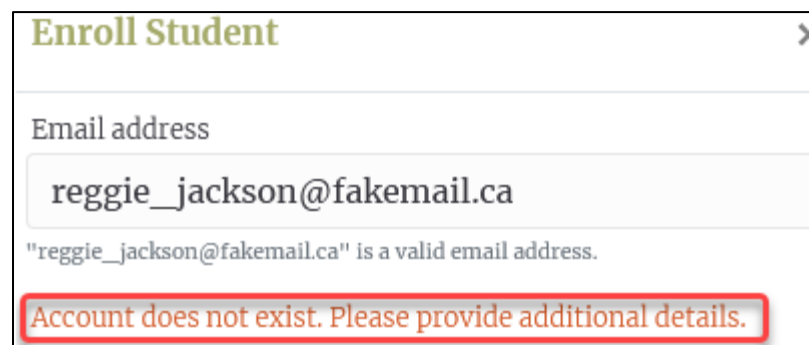
reggie_jackson@fakemail.ca

Enter the email address associated with the student's Avenue account.

 **Enroll** **Close**

4. Click on the **Enroll** button.

Note: The **Enroll Student** pop-up appears. The form must be completed to register a mock student. Also, the message **Account does not exist. Please provide additional details** appears. This is essential to move forward with registering your mock student.



Enroll Student ✕

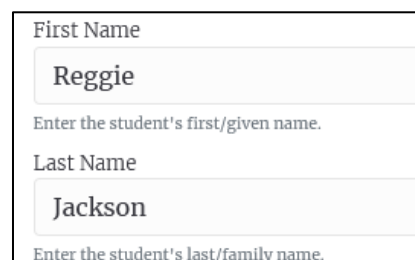
Email address

reggie_jackson@fakemail.ca

"reggie_jackson@fakemail.ca" is a valid email address.

Account does not exist. Please provide additional details.

5. Type a mock first and last name into the **First Name** and **Last Name** textboxes.



First Name

Reggie

Enter the student's first/given name.

Last Name

Jackson

Enter the student's last/family name.

6. Type a mock city name into the **City** textbox.
7. Set an appropriate **Time Zone**.

City
Anytown
Enter the student's location.

Time Zone
Eastern
Select the student's Time Zone.

8. Check appropriate **Courseware Level(s)**.

Courseware Level(s)

<input type="checkbox"/> Literacy	<input type="checkbox"/> LINC/Level 1	<input checked="" type="checkbox"/> LINC/Level 2
<input checked="" type="checkbox"/> LINC/Level 3	<input checked="" type="checkbox"/> LINC/Level 4	<input type="checkbox"/> LINC/Level 5
<input type="checkbox"/> LINC/Level 6	<input type="checkbox"/> LINC/Level 7+	<input type="checkbox"/> Other













Select the appropriate courseware for this student.

9. Copy the mock student account **Password**.

Password
smallCard54

10. Click on the **Create Account** button.
11. Click on the **Close** button and go to your course.

Note: The mock student is already enrolled in your course.

Participants						
	First name / Surname ▲	Email address	Roles	Groups	Last access to course	Status
<input type="checkbox"/>	—	—	—	—	—	—
<input type="checkbox"/>	 Ali Alhosani	abudhabiscorpion@gmail.com	Student 	No groups	Never	Active   
<input type="checkbox"/>	 Ahmed Ali	ahmedali@fakemail.ca	Student 	No groups	5 days 23 hours	Active   
<input type="checkbox"/>	 Reggie Jackson	reggie_jackson@fakemail.ca	Student 	No groups	Never	Active 