Label module - Creating a Label (with Audio or a YouTube video)

Labels are used to 'dress up' course home pages. A **Label**'s content is created using the Text editor, so it is very versatile. Text and many types of multimedia can be inserted into a course home page, making the page more visually appealing. Some instructors use **Labels** to introduce topics and provide instructions for learners on how to proceed with an activity, or with ta particular section of a course. **Labels** can be very effective when used in this way; however, they can also clutter a course home page and distract learners if they are overused. The instructions below explain how an instructor can add images and add an audio recording into a Label. This can be an effective way to provide instructions or a welcome message to learners in a **Label** that does not take a lot of space on the course home page. It is important to find a balance between providing useful information and designing a home page that is user-friendly and easy to navigate.

Using Labels to support blended learning

Compared to other resource modules, **Labels** are limited in how they can be used to blend the online environment with the face-to-face course. It is generally not recommended to use **Labels** to deliver course content, to keep the course home page free from clutter.

An icon or text can be inserted in a **Label** to act as a signpost and show that an online resource or activity (or a group of them) is connected with something learners did in the face-to-face class. A **Label** can also be used to highlight an important document on the course home page.

If a **Label** is used to present instructions, it might reference something learners did in the face-to-face class to ensure that they see the connection between the two environments.

If used to display an image, the **Label** might help learners make the connection between the classroom and the online course, that is, if the image represented something related to an in-class activity, such as the cover of a book, the centre's logo or a photo of a class activity.

Exemplar

The two types of **Labels** pictured here can be found in Ms. Beverly's Course. The first picture shows **Labels** as very thin lines dividing the course into separate sections, and the second shows small images marking the start of listening and speaking activities of a topic.
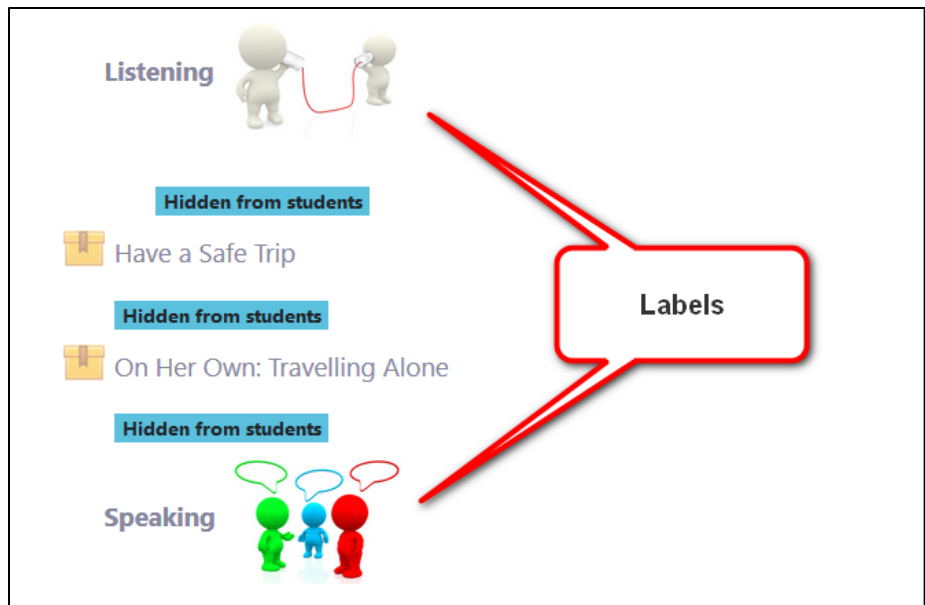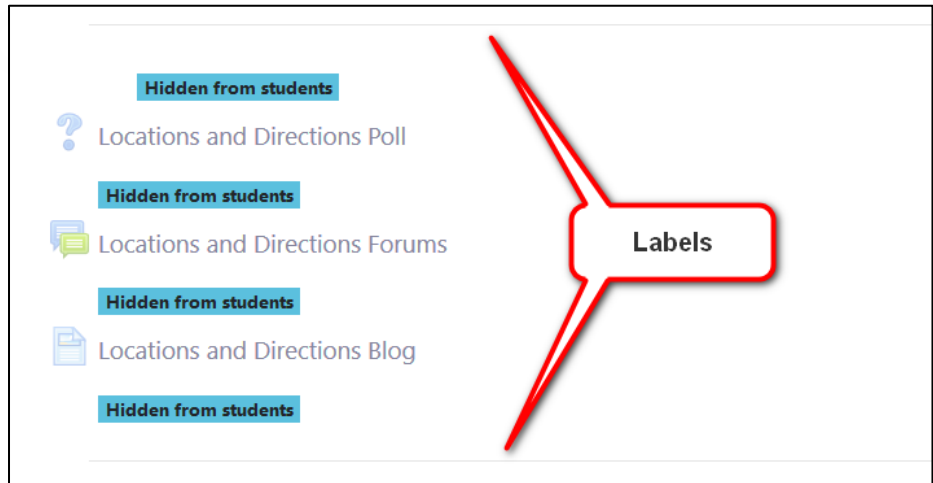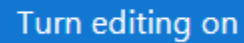
Labels can also be found in various topics the **Stage 3 training** course. They are used to describe the assessment task associated with each section.

** Assessment Task** (Mandatory) Use each of these Moodle resources (File, Folder, Page, URL, Label) to customize the LINC courseware so it complements your classroom-based instruction. Explain how each of these resources supports blended learning in the Stage 3 Assessment Form. [Note: Please do not use a Label to add course content. Add a Label to make your course more inviting for your learners.]

Adding a Label to a course

1. On a course, click on the **Turn editing on** button.

2. Click the **Add an activity or resource** link in the appropriate topic/section.
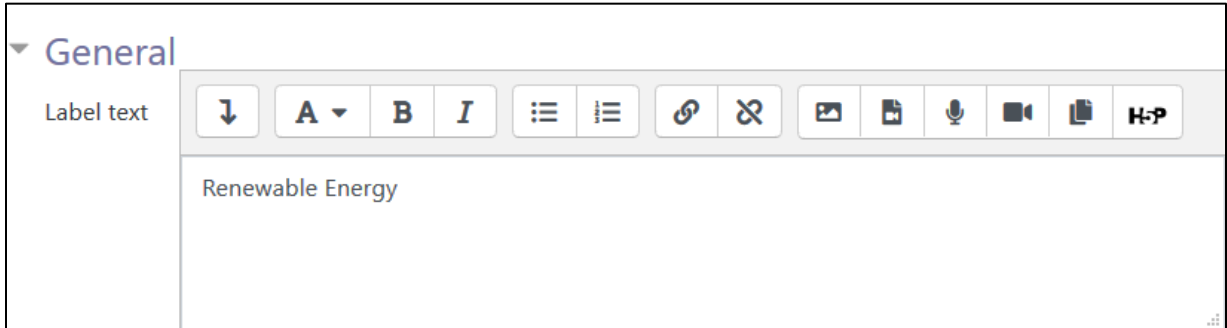
   The **Add a new activity or resource** pop up appears.

3. Select the **Label** icon.
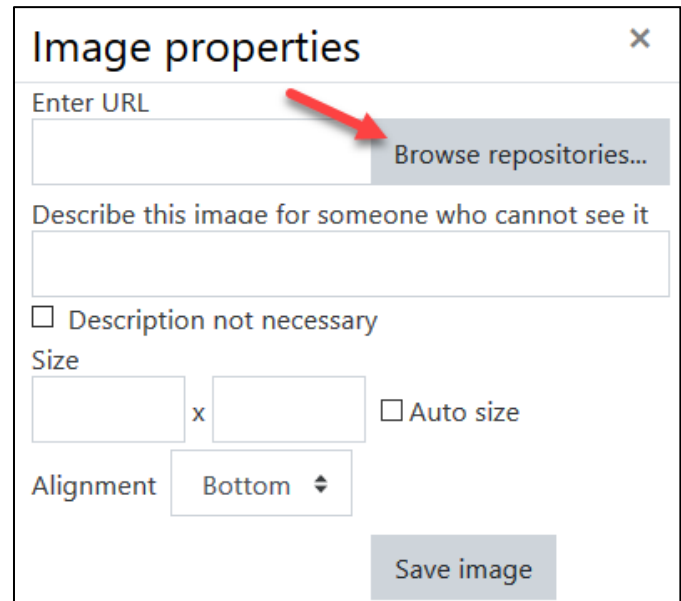
4. In the **General** section, type the Label title or name in the **Label text** area. The Text editor is the same as other Moodle activities and resources.

5. To add an image click on the **Insert or edit image** icon.
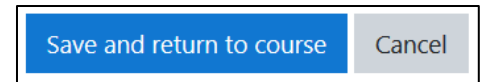
6. In the pop-up window, click on **Browse repositories** and choose an image from your computer or other available repositories.

7. Set the image description, size and alignment parameters and click **Save image.**

8. Click the **Save and return to course** button.

The **Label** has been added to the bottom of the topic. Use drag-and-drop to move the **Label** into the desired position.
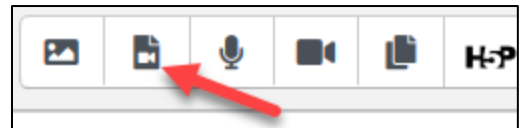
Embedding audio or video files in a label

These instructions explain how to add an **audio** or **video** file to a **Label**. Note that you need to have your files saved on your computer to do this.

1. Type in the **name** of your label in the **Label text** area.
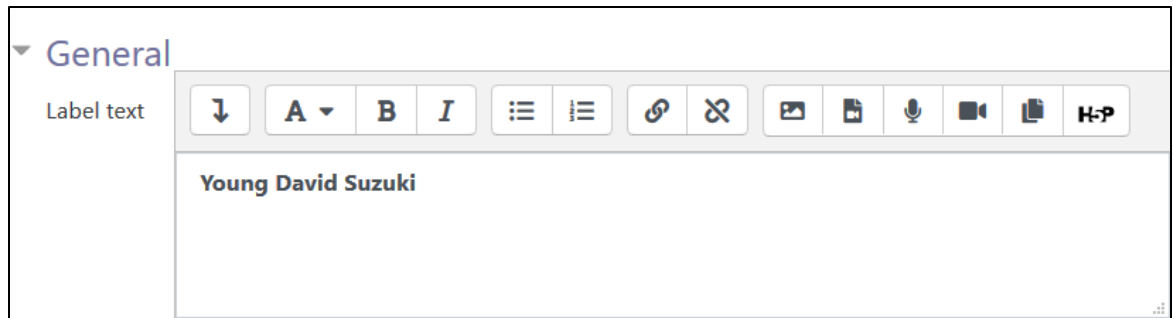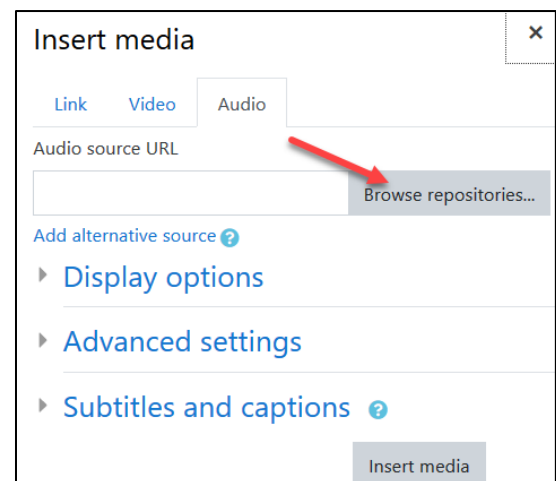

2. Click the **Insert or edit an audio/video file** button on the text editor toolbar.
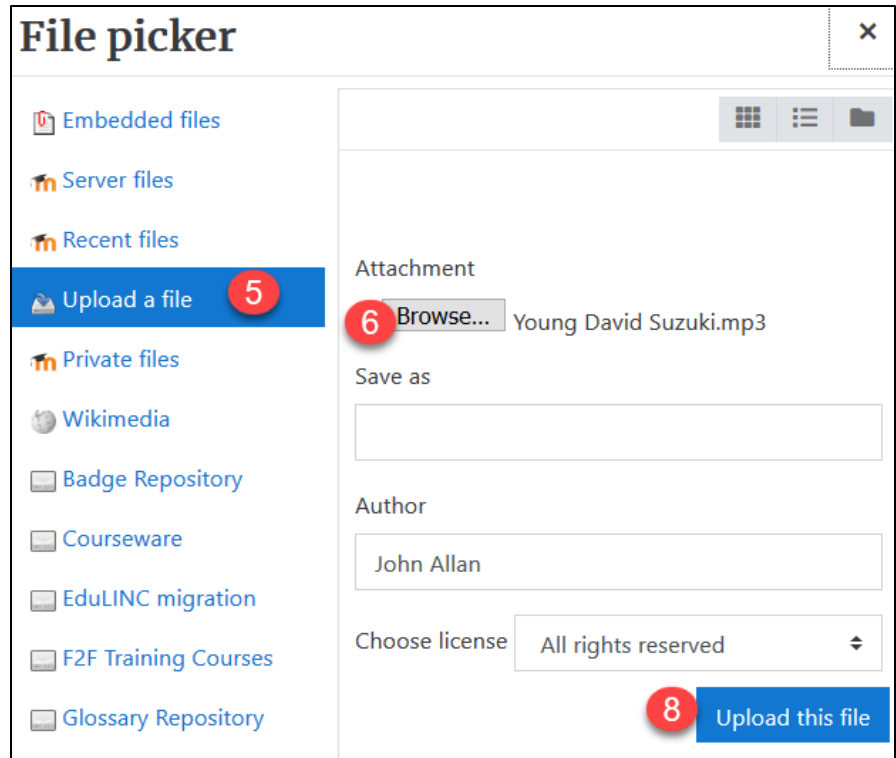

   The **Insert media** window appears.

3. Click on either **Video** or **Audio** tabs to add a source file.
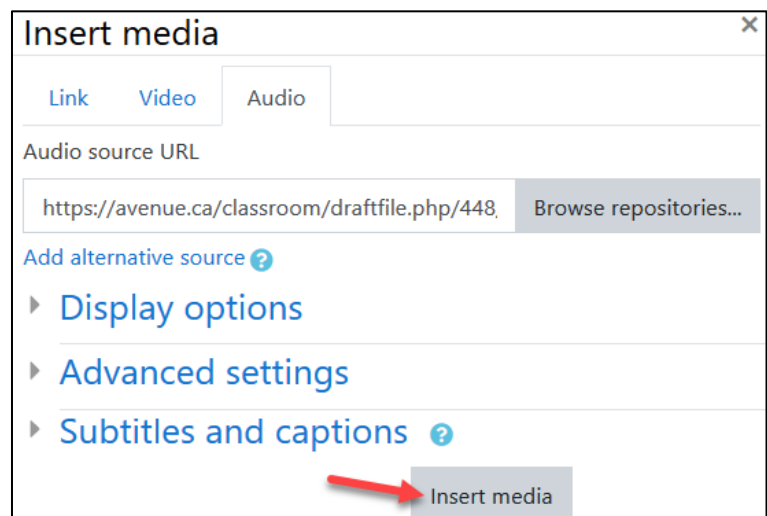
4. Click on the **Browse repositories** button.

5. In the **File Picker**, click on the **Upload a file** menu option.

6. Click on the **Browse** button.

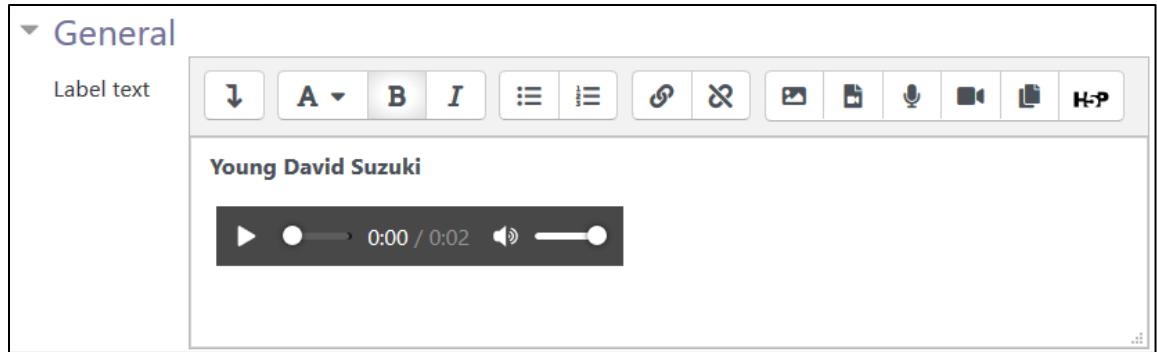7. Choose the file from your computer. Click **Open**.

8. Click on the **Upload this file** button.

9. When you finish adding Audio or Video (or both) source URLs are created.
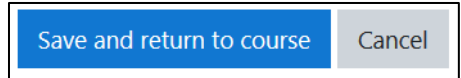
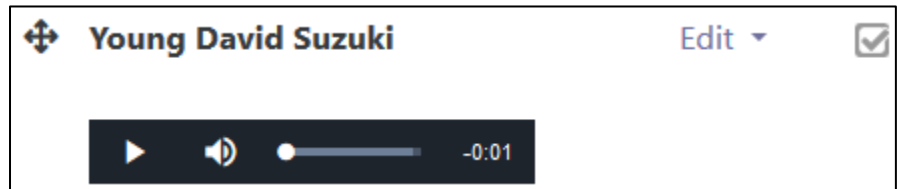10. Click on the **Insert media** button.

The media file is now embedded in the **Label** course page.

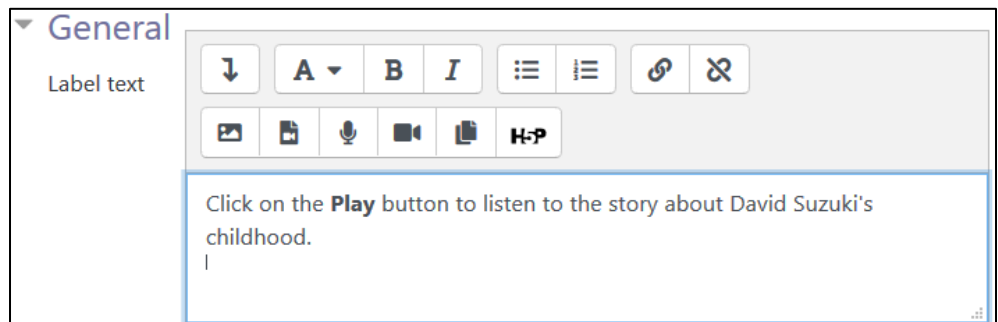11. Click **Save and return to course** to view the **Label**.

The label will display with the default audio player. Relocate the label using drag and drop as needed.
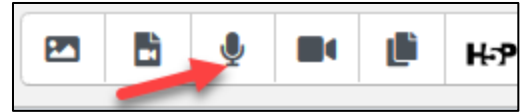

Recording audio in a label

These instructions explain how to record your own **audio** into a **Label**. Note that you need to a microphone on your computer to do this.

1. Type in the **text** of your label in the **Label text** area.
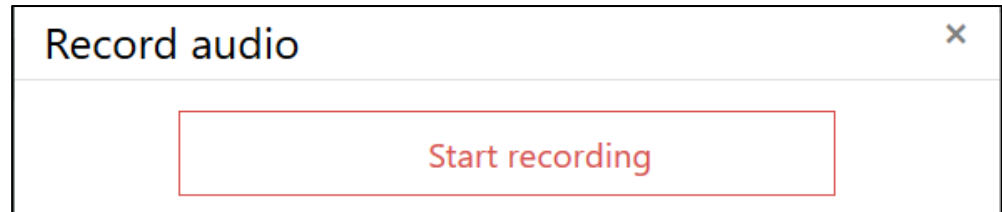
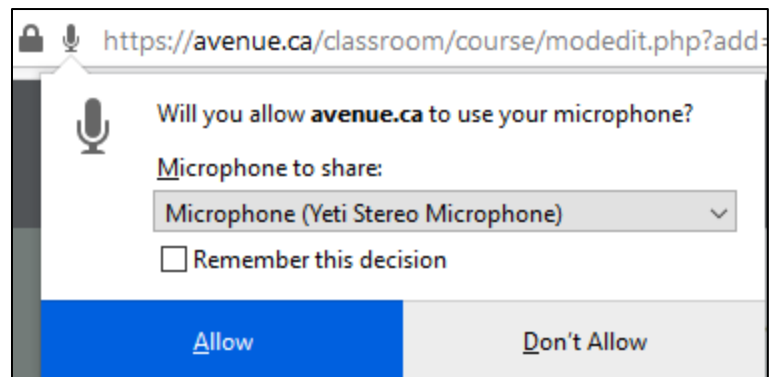2. Click the **Record audio** icon on the text editor toolbar.
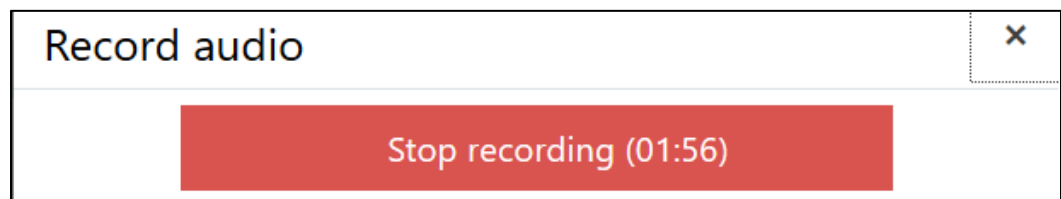

The **Record audio** pop up appears.

3. When you are ready, click on the **Start recording** button.

A **Microphone check** drop-down menu may appear.

4. Choose the most suitable **microphone**.

5. Click on the **Allow** button.

6. Speak into the microphone.

7. When you are finished reading your script, click on the **Stop recording** button.

8. Press on the **Play** button to listen to the recording.

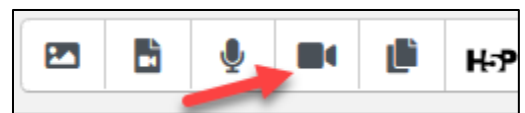9. If the recording is acceptable, click on the **Attach recording** button.

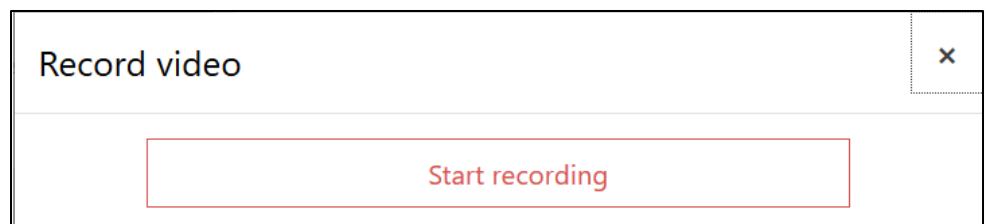The recording appears in the **Label**.
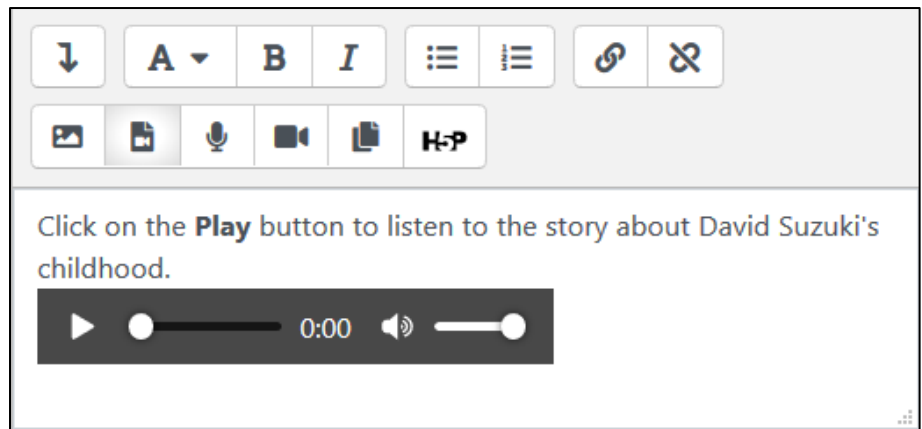
Recording a video in a label

These instructions explain how to record your own **video** into a **Label**. Note that you need to a microphone and a camera on your computer to do this.

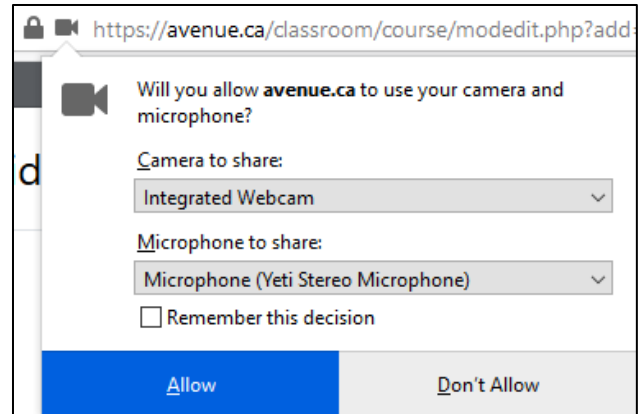In a new **Label text**, click the **Record video** icon on the text editor toolbar.

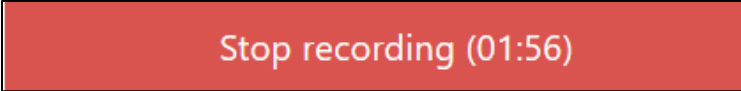1. The **Record video** pop up appears.

2. When you are ready, click on the **Start recording** button.

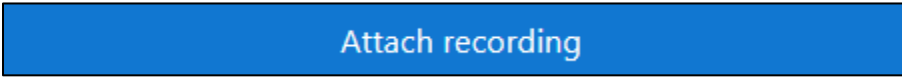A **Webcam check** drop-down menu may appear.

3. Choose your microphone and camera.

4. Click on the **Allow** button.

5. Face the camera and speak into microphone.

6. When you are finished, click on the **Stop recording** button.

7. Press on the **Play** button to watch to the recording.

8. If the video is acceptable, click on the **Attach recording** button.

The recording appears in the **Label**.

Note: The **Playbar** appears when learners view the label on the course.

Embedding a YouTube video in a label

These instructions explain how to embed a YouTube video in a label. After adding a new **Label**, or update an existing one, follow these steps. **Caution**: Do not embed multiple videos on a course page or it may slow down the loading time for users. These same steps also work for embedding a video in a Label.

There are two steps to compete this task.

1) Acquiring a YouTube video **embed code**.

2) Embedding this code into a **Label**.
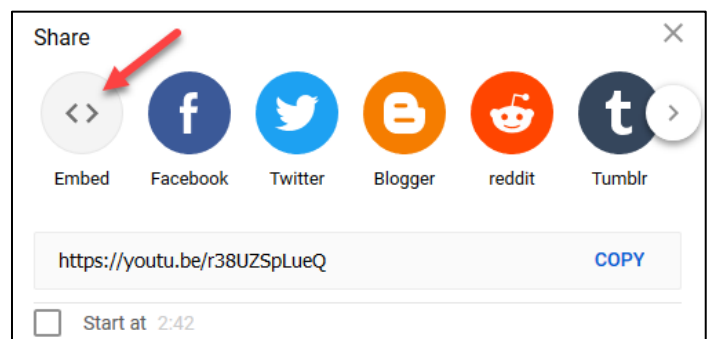
Acquiring a YouTube embed code

1. Locate a suitable **video** on YouTube.
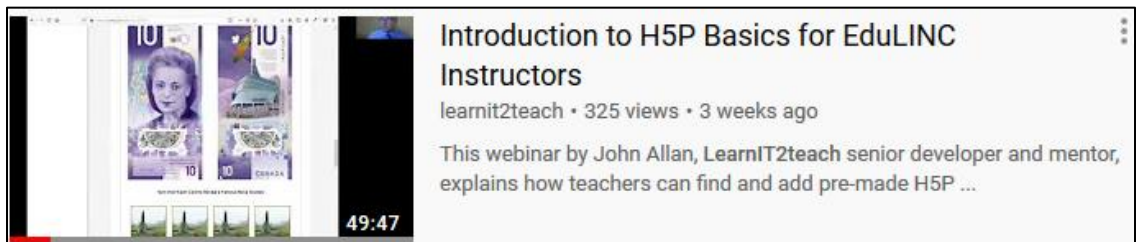
2. Under the video, click on the **Share** link.

3. In the pop up that appears, click on the **Embed** icon.

4. The **embed code** appears, choose a **starting point** by entering a time code.

5. Choose to **Show player controls**.

6. **Enable privacy-enhanced settings** if required.

7. Click on the **Copy** link.
    Note: Paste this **code** into the **Label** editor.

Embedding a YouTube video

1. In the **Label text** area, click on the **Show/hide advanced buttons** icon.
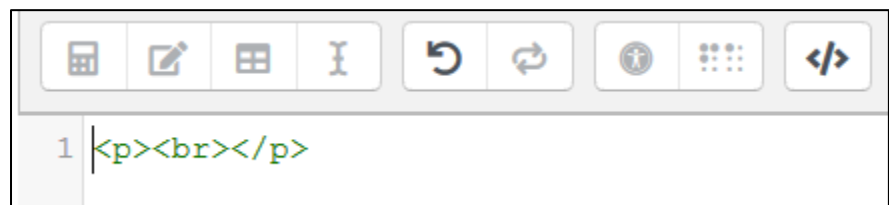
    The expanded editing icons appear.

2. Click on the **HTML** icon.

    The HTML edit mode starts with a few tags.
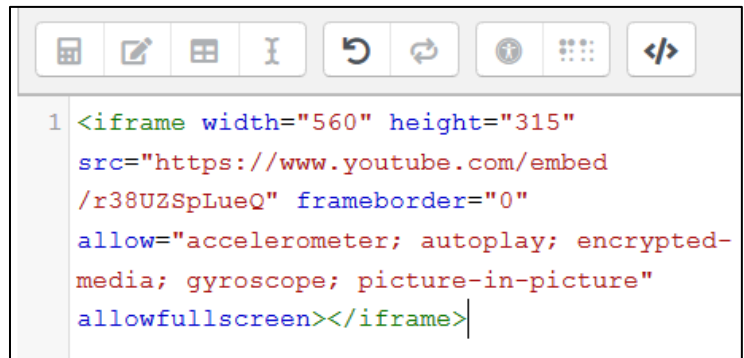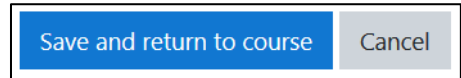
3. Select the **tags**.

1 `<p><br></p>`

4. Paste the **Embed code** here.

The **Embed code** appears.

```
1 <iframe width="560" height="315"
  src="https://www.youtube.com/embed
  /r38UZSpLueQ" frameborder="0"
  allow="accelerometer; autoplay; encrypted-
  media; gyroscope; picture-in-picture"
  allowfullscreen></iframe>
```

5. Click **Save and return to course** to view the **Label**.

Save and return to course   Cancel

The video is embedded in the **Label** on the course page.

Video Resource

Sound and Video (Label) in Moodle
https://youtu.be/z-ODclo8CWI

Resources

Moodle Documents: Label
<https://docs.moodle.org/39/en/Label>

Moodle Documents: Using_Label
<https://docs.moodle.org/39/en/Using_Label>

Moodle Documents: Label_module_settings
<https://docs.moodle.org/39/en/Label_module_settings>

Moodle Documents: Label_FAQ
<https://docs.moodle.org/39/en/Label_FAQ>