

Assignment Rubrics


Rubrics are a standard means of ensuring transparency and consistency of assessment of course tasks. Rubrics should be available to the learners with the **Assignment**. This allows learners to understand expectations and parameters of an assignment.

There are two ways to create a rubric.

- Using a template, by starting with a pre-defined assignment (See below)
- Starting from scratch with a blank document (See the section **2.4 Set Up an Assignment Rubric from Scratch**)

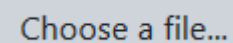
Using an Assignment Rubric Template by Starting with a Pre-Defined Assignment

Note: if you wish to **re-use your own rubric** or a rubric you have previously restored from the repository, the easiest way is to **Duplicate** the **Assignment** which contains your rubric, and then edit the resulting **Assignment** (and its rubric, if required). The following instructions are for using a pre-defined rubric adapted from the **Conestoga College LINC Assessment Generating Tool**.

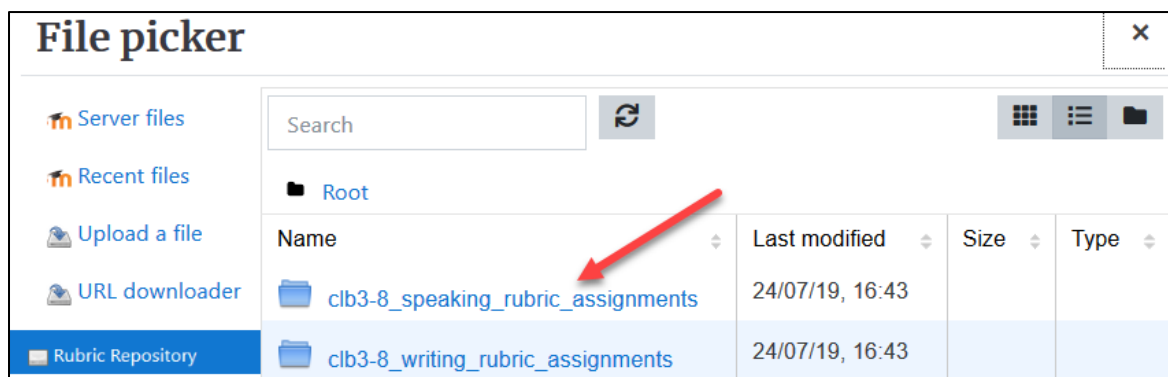
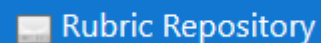
1. On your course page, click on the **Actions menu** icon. 
2. Click on the **Restore** link in the drop-down menu.
3. Click the **Choose a file...** button on the **Restore Course** page.



The **File picker** pop-up appears.



4. In the left column, click on the **Rubric Repository** link.
5. Choose the **List** icon in the top right corner.
6. Choose the **desired** skill folder.



- Choose the desired **CLB level folder**.

Name	Last modified
CLB3_speaking	24/07/19, 16:43
CLB4_speaking	24/07/19, 16:43
CLB5_speaking	24/07/19, 16:43
CLB6_speaking	24/07/19, 16:43
CLB7_speaking	23/07/19, 11:41
CLB8_speaking	23/07/19, 11:41

A list of **compressed files** appears. Each file contains the **rubric** adapted from the Conestoga College LINC Assessment Generating Tool, for that level and competency area.

- Click on the desired **compressed file** with the Mbz extension.

Name	Last modified	Size	Type
clb3.1_speaking-assignment+rubric.mbz	23/07/19, 11:41	10.1KB	Moodle backup
clb3.2_speaking-assignment+rubric.mbz	23/07/19, 11:41	17.3KB	Moodle backup
clb3.3_speaking-assignment+rubric.mbz			Moodle backup

- A File description pop up appears, click the **Select this file** button.


Select clb3.1_speaking-assignment+rub...

Save as

Author

Choose license

Select this file Cancel



Last modified 23 July 2019, 11:41 AM

Created 12 February 2020, 4:56 PM

Size 10.1KB

License

Author

10. The **Import a backup file** page re-appears. Click on the **restore** button.

Restore

11. The **Backup details - Confirm** page appears.

The 7 steps of restoring a course or course elements appear at the top of this page.

1. Confirm ▶ 2. Destination ▶ 3. Settings ▶ 4. Schema ▶ 5. Review ▶ 6. Process ▶ 7. Complete

12. Scroll to the bottom of this page.

13. Click on the **Continue** button.

The **Destination** page appears.

14. Choose your **course**.

15. Click on the **Continue** button.

Course short name	Course full name
<input type="radio"/> PBLA-Demo	PBLA Demo
<input type="radio"/> Avenue	Avenue
<input type="radio"/> LINC 4 (BD)	LINC 4 (BD)
<input checked="" type="radio"/> BEV003	Ms. Beverly's LINC 3
<input type="radio"/> LINC 5 (BD)	LINC 5 (BD)
<input type="radio"/> L2T002/3 EX	Stage 2/3 Exemplar Course

Search

Continue

The **Settings** page appears.

16. Ensure that the **Include activities and resources** and the **Include filters** boxes are checked.

17. Click on the **Next** button.

Restore settings

Include enrolled users

Include enrolment methods

Include user role assignments

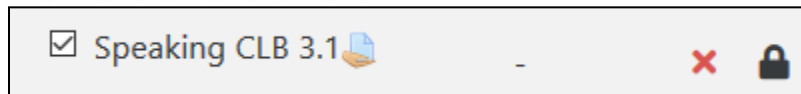
Include activities and resources

Include blocks

Include filters

Include comments

18. The **Schema step** page appears.



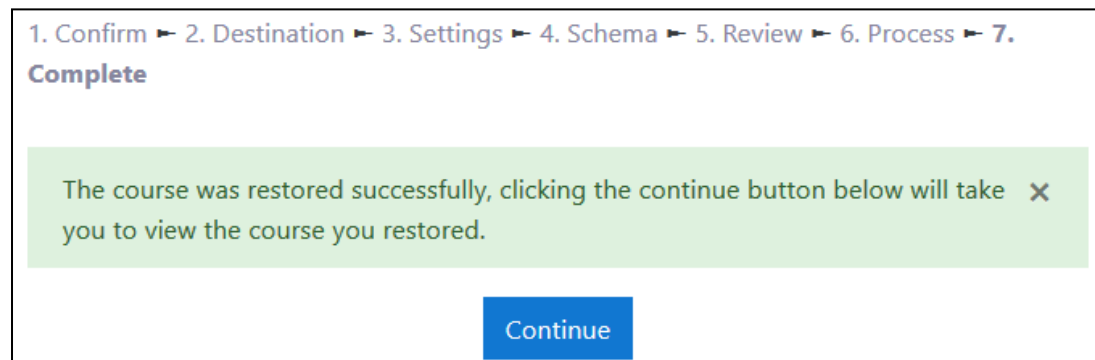
19. Click on the **Next** button.

The **Review** page appears.

20. Scroll down and review the **settings**.

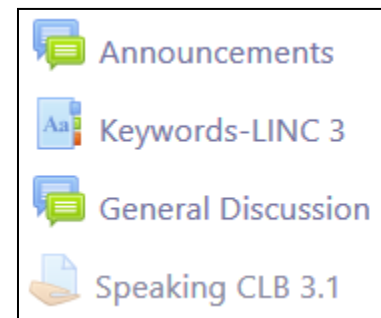
21. When you are satisfied, click **Perform Restore**.

22. This message appears, informing that the restore is complete.



23. Click on the **Continue** button.

24. The **Rubric Assignment** appears at the bottom of the **Zero Topic** (Section 0)



25. Move the **Rubric Assignment** to the desired location.

26. Edit the **Assignment**, replacing the **stub assignment description** with your own desired description of the assignment, and making the **Assignment** visible.

Updating: Assignment Expand all

▼ **General**

Assignment name

Description

Remove and replace text to match your assignment.

This is a stub Speaking assignment. It uses the CLB 3.1 rubric adapted from the Conestoga College LINC Assessment Generating Tool: Speaking resource.

This entire description should be replaced with the actual assignment description. Make any other required changes to the assignment. Click **Save and Display**.

Then, in the **Assianment administration** menu in the **Administration**

27. Edit the **Rubric** as desired, following the instructions in the section **2.5 Editing a Rubric**.
28. Use the **Switch role to...** student function to preview the activity and test out the assignment settings.

Beverly Davis

- Dashboard
- Profile
- Grades
- Messages
- Preferences
- Log out
- Switch role to...**