

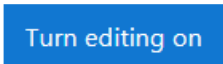
Adding a Gapfill Question to the Quiz

Gapfill items require students to fill in the blanks by dragging and dropping answers to blanks in a text.

Step-by-Step Instructions for Adding a Gapfill Question

Steps 1-9 below guide you through the process of creating a new quiz from scratch. If you already have a quiz and want to add a **Gapfill** item, click on your quiz name in the course. Then click on the **Actions** menu. Choose **Question bank** from the drop-down menu, and click on **Create a new Question**. Then go to step 10 below.

1. On your course, click the **Turn editing on** button.

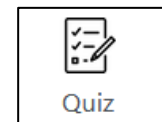
A blue rectangular button with the text "Turn editing on" in white.

2. In the topic where the link to the **Quiz** should appear, click on the **Add an activity or resource** link.

A rectangular button with a blue plus sign icon and the text "Add an activity or resource" in blue.

The **Add a new activity or resource** pop-up appears.

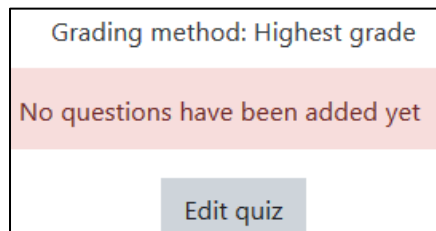
3. Select **Quiz** in the **Activities** tab. The **Add a new Quiz** window appears.



4. Input a quiz name, for example "Super Foods".

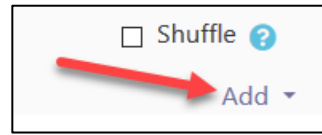
5. Click on the **Save and Display** button.

6. The quiz editor informs that there are no questions associated with the quiz yet.



7. Click on the **Edit quiz** button.

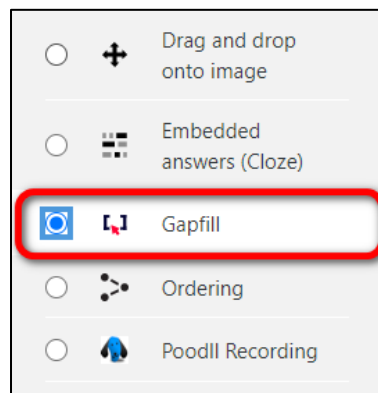
8. To add a new quiz question, click on the **Add** link.



9. Choose **+ a new question** from the drop-down list.



10. Choose **Gapfill**.



11. Click on the **Add** button.

12. Choose the **Category** to which you want to add the question.

13. Type a **Question name**.

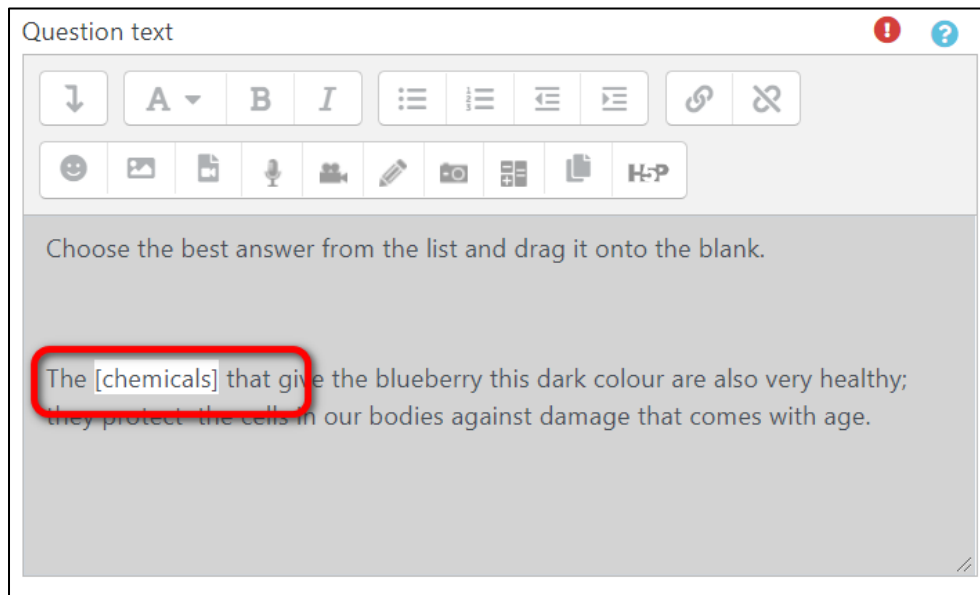
14. In the **Question text** textbox, type in the stem of the question and instructions on how to answer it. Make sure your instructions fit the **Display Answers** option selected in step 21 below. For example, "Choose the best answer from the list and drag it onto the blank. The [chemicals] that give the blueberry this dark colour are also very healthy; they protect the cells in our bodies against damage that comes with age."

Note that the target word is surrounded by a single square bracket.

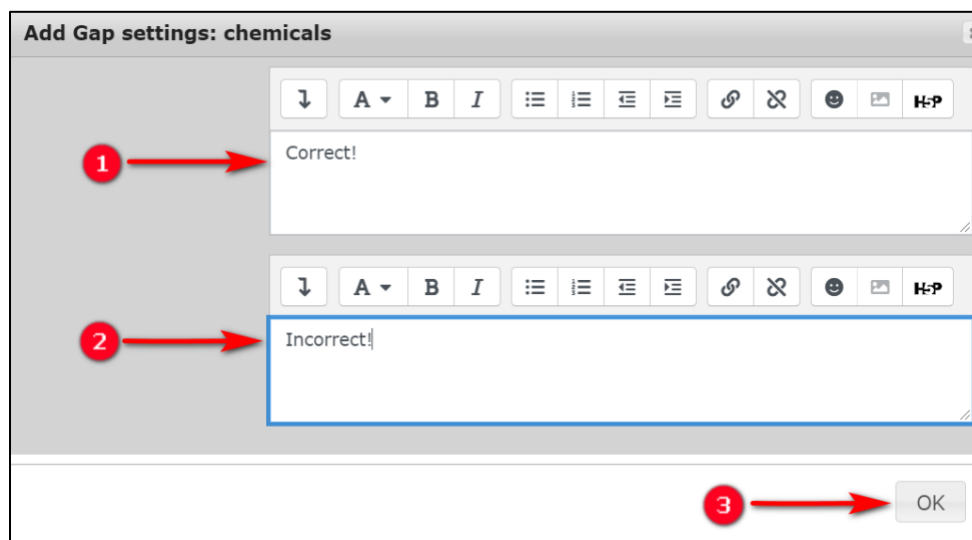
[Edit question text](#)

15. Click on the **Edit question text** button to edit the **Gap** settings.

Note that the gap becomes highlighted in the questions text textbox.



16. Click on the highlighted gap to open a text editor, to add feedback for correct and incorrect answers (optional). Click on the **OK** button to save the feedback.



17. In the distractors textbox, type a list of incorrect words, separated by a comma. For example, “antioxidants, fatty acids, organs”.

18. If you would like to give general feedback after the students respond to the question, type it in the **General feedback** textbox. Note that this is not feedback for correct or incorrect responses, but rather more information about the content of the question. You can add links, images, audio or video files here. This feedback will be the same for all students.

19. Click on **More Options.** to expand this section.

▼ More Options.

Delimit characters

[]

Display Answers

dragdrop

Fixed Gap Size ?

Single use draggables ?

Options after text ?

Disable Regex ! ?

Letter hints ! ?

No Duplicates ! ?


Case Sensitive ! ?

20. From the **Delimit characters** drop-down menu, choose the characters on your keyboard that you would like to use to separate the target word from the text. In the example above, we used [and], but you can also use { }, # #, or @ @.

21. From the **Display Answers** menu choose **dragdrop** for students to see a list of words on top of the question text.

Note: Make sure to change the instructions on top of the question for each **Display Answer** option selected. See previews below each question format.


chemicals organs antioxidants fatty acids

Choose the best answer from the list and drag it onto the blank. 

The that give the blueberry this dark colour are also very healthy; they protect the cells in our bodies against damage that comes with age.

Check


22. Choose **gapfill** if you would like students to type in their answers in a blank space.

Type the answer in the blank. 

The that give the blueberry this dark colour are also very healthy; they protect the cells in our bodies against damage that comes with age.

Check

23. Choose **dropdown** for the students to see a drop down menu to choose from in the blanks.

Choose the best answer from the drop-down menu. 

The that give the blueberry this dark colour are also very healthy; they protect the cells in our bodies against damage that comes with age.

Check

- organs
- fatty acids
- antioxidants
- chemicals

24. To have gaps with the same length across the activity, tick the box near **Fixed Gap Size**.

Fixed Gap Size ?

25. To use each choice only once, tick the box near **Single use draggables**, otherwise each draggable word could be used more than once.

 Single use draggables ?

26. To show the draggable items below the question text tick the box near **Options after text**.

 Options after text ?

27. To use special characters and math symbols in the text tick the box near **Disable Regex**. This feature will prevent the program from reading characters such as * or < as regular expressions.

 Disable Regex ! ?

28. Tick the box near **Letter hints** to add a letter of the correct answer in the blanks. Make sure the **Multiple tries** setting is configured if this option is selected.

 Letter hints ! ?

29. Tick the box near **No Duplicates** to discard multiple answers given to a single question.

 No Duplicates ! ?

30. Tick the box near **Case Sensitive** if you want the students to type **gapfil** answers with correct capitalization.

 Case Sensitive ! ?

31. Click to expand the **Combined Feedback** section.

▼ Combined feedback

For any correct response

↓ A ▾ B I ☰ ☷ ☹ ☺ 🔗 🔗

😊 📷 📄 🎤 📹 🖋 📷 📄 📄 H-P

Your answer is correct.

For any partially correct response

↓ A ▾ B I ☰ ☷ ☹ ☺ 🔗 🔗

😊 📷 📄 🎤 📹 🖋 📷 📄 📄 H-P

Your answer is partially correct.

Options

Show the number of correct responses once the question has finished

For any incorrect response

↓ A ▾ B I ☰ ☷ ☹ ☺ 🔗 🔗

😊 📷 📄 🎤 📹 🖋 📷 📄 📄 H-P

Your answer is incorrect.

Here there are generic sentences for correct, partially correct or incorrect responses. You can keep the default responses or change the wording. You can also use audio and video files or emojis as feedback.

25. Click to expand the **Multiple tries** section.

▼ **Multiple tries**

Penalty for each incorrect try ?

33.33333% ▾

Hint 1

Rich text editor toolbar for Hint 1 with icons for: Bold, Italic, Underline, Bulleted list, Numbered list, Decrease indent, Increase indent, Link, Unlink, Smiley, Image, Document, Microphone, Video, Text color, Background color, Table, Insert link, and Help.

Hint 1 options

Options *Clear incorrect responses* Show the number of correct

Hint 2

Rich text editor toolbar for Hint 2 with icons for: Bold, Italic, Underline, Bulleted list, Numbered list, Decrease indent, Increase indent, Link, Unlink, Smiley, Image, Document, Microphone, Video, Text color, Background color, Table, Insert link, and Help.

Hint 2 options

Options *Clear incorrect responses* Show the number of correct

[Add another hint](#)

Here you can set a penalty for each incorrect try, or provide up to three hints for the learners to help them choose the correct answer.

26. Click on the **Tags** section to expand it. Note that you should only use keywords or tags from the unit that enable you to search the question in the question bank, and not tags used for the eportfolio.

27. Click on the **Save changes** button.

Resource

[https://docs.moodle.org/310/en/Gapfill question type](https://docs.moodle.org/310/en/Gapfill_question_type)