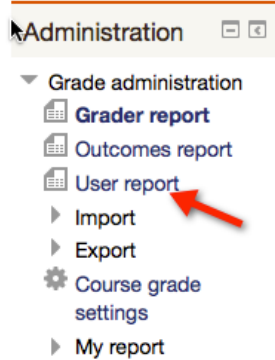


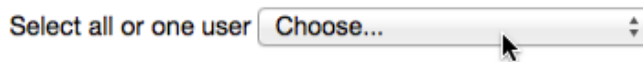
Displaying User reports for Individual Students

1. Click *Grades* in the *Course administration* section of the *Administration* block.
2. Click *User report* in the *Grades administration* section of the *Administration* block.



The *User report* page is displayed.

3. Click *Choose* in the *Select all or one user* drop-down menu. (It is located to the right of the table.)



4. Select a student in the drop-down list.
The *User report* for that student is displayed. (Use the same drop-down menu to change students.)

A screenshot of the 'User report - Lee Chan' page. The page title is 'User report - Lee Chan'. Below the title is a drop-down menu labeled 'Select all or one user' with 'Lee Chan' selected. A red arrow points to this menu. Below the menu is a table with the following columns: Grade Item, Grade, Range, Percentage, and Feedback.

Grade Item	Grade	Range	Percentage	Feedback
LINC 4 (EL)				
What Is Your Opinion? Task 1	-	0-1	-	
What Is Your Opinion? Task 2	-	0-1	-	
National Do Not Call List -- FAQs	0.00	0-100	0.00 %	
More Bang for My Buck	-	0-100	-	
Tongue Twister /th/	-	0-1	-	
Stop Bugging Me	-	0-100	-	
What's the Message?	-	0-100	-	
Leaving Voice Messages	-	0-1	-	
Would You Like to Come Over?	-	0-100	-	
Enviro News	-	0-100	-	
Good Things Come in Recycled Packaging	-	0-100	-	

Please refer to the *Moving Items in the Grade Book* section on page 5 of the *Customizing the Teacher's Gradebook View: Hiding Grade Items* help file for instructions to move graded course activities to the top of this *User Report* view.