

Student Introduction to the Courseware Help Block

The Courseware arrives with a Help block to assist students while they are becoming familiar with the courseware. The first section below “Managing the Courseware Help Block” is a reminder of how a teacher can manipulate a block. This section is followed by the section “Using the Courseware Help block”. It is suggested that you follow these steps to help you make the students aware of this resource, and how they in turn can use it to work more independently.

Managing the Courseware Help block

1. The Courseware Help block can be edited in editing mode (using the “Turn editing on” button)



2. If you turn editing on, then other options are available



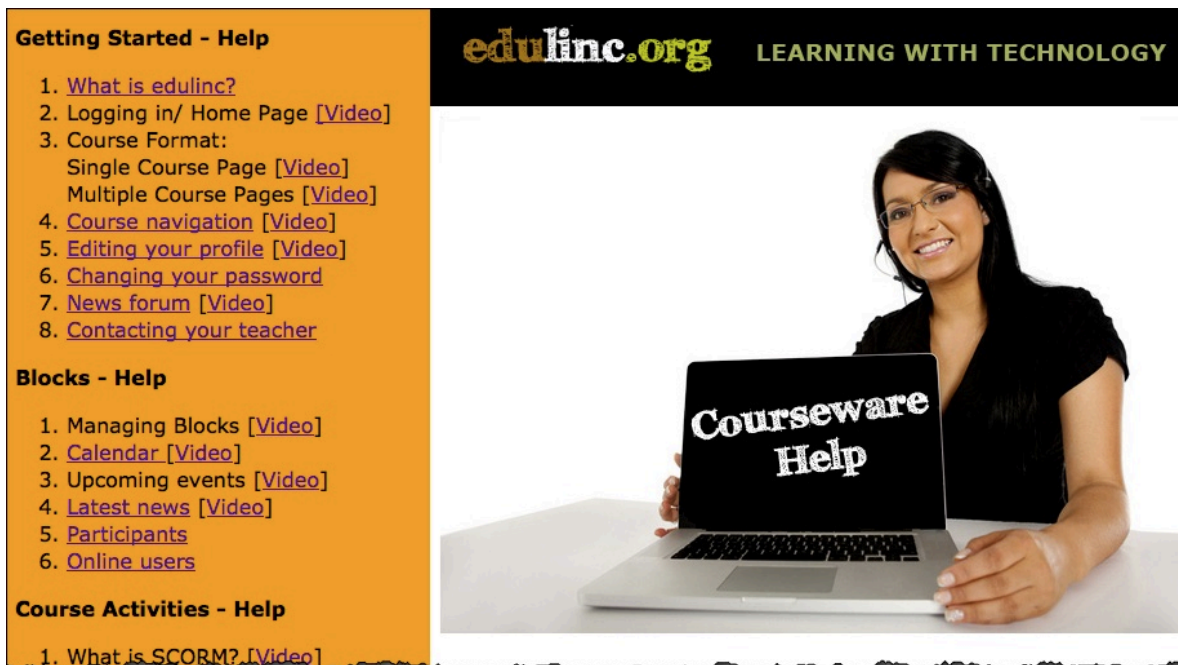
3. The Configure HTML block option you can create a title for the block and position the block. This block does not have a title as a default setting. After your students do not require the Courseware Help block, you may use the “Hide HTML block” option to remove it from the course view.

Using the Courseware Help block

1. On your course, locate the Courseware Help block



2. Click on the Courseware Help block
 - A new window opens as pictured below

A screenshot of a web page. The top header is black with 'edulinc.org' in green and yellow, and 'LEARNING WITH TECHNOLOGY' in white. Below the header is a large image of the same woman from the previous image, sitting at a desk with a laptop displaying 'Courseware Help'. To the left of the image is an orange sidebar with a list of help topics. The sidebar is titled 'Getting Started - Help', 'Blocks - Help', and 'Course Activities - Help'. The list includes links to various help topics, many of which are marked as '[Video]'. The bottom edge of the screenshot has a torn paper effect.

Getting Started - Help

1. [What is edulinc?](#)
2. [Logging in/ Home Page \[Video\]](#)
3. [Course Format:](#)
 - Single Course Page [\[Video\]](#)
 - Multiple Course Pages [\[Video\]](#)
4. [Course navigation \[Video\]](#)
5. [Editing your profile \[Video\]](#)
6. [Changing your password](#)
7. [News forum \[Video\]](#)
8. [Contacting your teacher](#)

Blocks - Help

1. [Managing Blocks \[Video\]](#)
2. [Calendar \[Video\]](#)
3. [Upcoming events \[Video\]](#)
4. [Latest news \[Video\]](#)
5. [Participants](#)
6. [Online users](#)

Course Activities - Help

1. [What is SCORM? \[Video\]](#)

3. On the left navigation bar, there are links to help videos

Getting Started - Help

1. [What is edulinc?](#)
2. [Logging in/ Home Page \[Video\]](#)
3. **Course Format:**
 - Single Course Page [\[Video\]](#)
 - Multiple Course Pages [\[Video\]](#)
4. [Course navigation \[Video\]](#)
5. [Editing your profile \[Video\]](#)
6. [Changing your password](#)
7. **News forum [Video]**
8. [Contacting your teacher](#)

Blocks - Help

1. [Managing Blocks \[Video\]](#)
2. [Calendar \[Video\]](#)
3. [Upcoming events \[Video\]](#)
4. [Latest news \[Video\]](#)
5. [Participants](#)
6. [Online users](#)

Course Activities - Help

1. [What is SCORM? \[Video\]](#)
2. [How to do a SCORM activity](#)
3. [SCORM reading tips \[Video\]](#)
4. [SCORM listening tips \[Video\]](#)
5. [Grades \[Video\]](#)

News forum

Edulinc Help - The News Forum

You are logged in as [Marie Sanchez \(Logout\)](#)

News forum
General Discussion Forum
Keywords - LINC 4

At Home in Our Community and the World (LINC 4)

Keywords - At Home in Our Community and the World

Reading

- Enviro News
- Good Things Come in Recycled Packaging
- David Suzuki

Listening

- The Kobay Family 1 - Relocating

Speaking

Calendar

May 2014

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Events key

- Hide global events
- Hide course events
- Hide group events
- Hide user events

Latest news

Ed Linc
Welcome
1 May, 18:29

Older topics ...

0:00 / 0:53

- Videos provide information & practical steps to utilizing courseware features
- These YouTube videos are compatible with all browsers & devices

4. On the left navigation bar, there are links to web content

Getting Started - Help

1. [What is edulinc?](#)
2. [Logging in/ Home Page \[Video\]](#)
3. **Course Format:**
 - Single Course Page [\[Video\]](#)
 - Multiple Course Pages [\[Video\]](#)
4. [Course navigation \[Video\]](#)
5. [Editing your profile \[Video\]](#)
6. [Changing your password](#)
7. [News forum \[Video\]](#)
8. [Contacting your teacher](#)

Blocks - Help

1. [Managing Blocks \[Video\]](#)
2. **Calendar [Video]**
3. [Upcoming events \[Video\]](#)
4. [Latest news \[Video\]](#)
5. [Participants](#)
6. [Online users](#)

Course Activities - Help

1. [What is SCORM? \[Video\]](#)
2. [How to do a SCORM activity](#)
3. [SCORM reading tips \[Video\]](#)
4. [SCORM listening tips \[Video\]](#)
5. [Grades \[Video\]](#)

Using the Calendar

The calendar is used to help organize activities and events.

Calendar

February 2013

Previous month Next month

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28		

Events key

- Hide global events
- Hide course events
- Hide group events
- Hide user events

Events codes

On the calendar, there are different kinds of events. They appear in different colours.

The information in the main area reflect the link in the menu

When finished using help, close the window or tab and continue working on your course.