

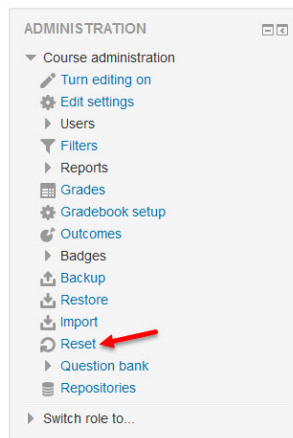
## Resetting a Course

Resetting a course makes it easy for teachers to reuse the same course from one session to the next. The course reset can remove all student accounts and their associated data (e.g. forum postings, gradebook scores), and reset a course back to its default position. All activities, resources, and course settings are retained (e.g. home page updates, new or edited activities, etc.); however, events added to the calendar and postings to the News forum are removed from the course. In fact, when resetting a course, teachers can select which course data they would and would not like retained.

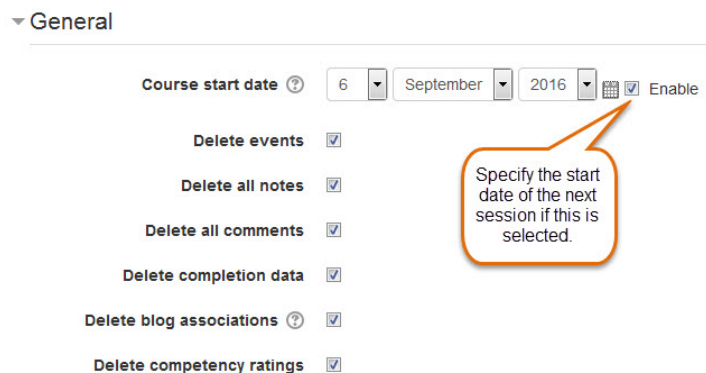
Note: When starting a new session with the same course, teachers should not request new student accounts until AFTER they have reset the course.

### How to Reset a Course

1. Click Reset in the Course administration section of the Administration block, the Reset course page will appear.



2. Under the **General** section, consider checking all options even if they aren't used.



3. The **Roles** section provides the option to remove students from a course.

▼ Roles

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**Unenrol users**

To remove students from your course, select 'Student' next to 'Unenrol users'.

No roles  
Student  
 Non-editing teacher

**Delete all local role assignments**

[Show more...](#)

4. Teachers do not need to select options in every section of this page. It is only necessary to reset those sections used in the course

▼ Gradebook

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**Delete all items and categories**  ?

**Delete all grades**  ?

Select this to remove all grades in the Gradebook

▼ Groups

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**Delete all groups\***

**Remove all group members\***

**Delete all groupings\***

**Remove all groups from groupings\***

If groups were set up in the course, select Delete all groups.

[Show less...](#)

▼ Choices

Remove all responses

▼ Forums

Delete all posts

Delete all ratings

[Show more...](#)

▼ Glossaries

Delete entries from all glossaries

Delete entries by users not enrolled

Delete all ratings

Delete all comments

[Show more...](#)

▼ SCORM packages

Delete all SCORM attempts

▼ Wikis

Delete all wiki pages

Remove all wiki tags

Delete all comments

▼ Reset not implemented

NanoGong voices\*

Skypes\*

[Show less...](#)

If Choices (Polls) were used in the course, select Remove all responses.

If any Forums were used in the course, select Delete all posts.

If students have added glossary entries and they need to be removed, select Delete entries by users not enrolled. Note that the entries in all course glossaries will be deleted if this is selected.

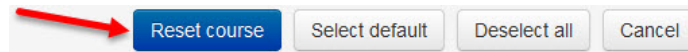
Select this to remove all SCORM data.

If Wikis were used, select these choices.

Items in the Reset not implemented area need to be reset manually.

- Note that the reset function has not been implemented for NanoGong or Skype activities, so if you want to reset these activity types, it may be easier to remove them altogether and add new ones. Alternatively, you could manually delete the student contributions. Remember that you can ask your mentor for assistance or go to [learnit2teach.ca](http://learnit2teach.ca) to access the **Live Help** available there.

5. Click the Reset course button



- The Reset course page appears. Review the list of items being reset. Navigate back to make any changes.

6. Click the Continue button to complete the reset.



### Course Reset Help links

[Moodle Documents: Course Reset](#)

<[http://docs.moodle.org/31/en/Reset\\_course](http://docs.moodle.org/31/en/Reset_course)>